

1 Job profile confidential contact person (VCP) ACLO Foundation

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3 General job description and role context

4 The VCP is a contact officer within the ACLO who is dedicated to preventing
5 transgressive behavior and is approachable for incidents, questions and/or
6 concerns. The VCP hears and refers, but is not responsible for resolution
7 of an incident.

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9 Transgressive behavior in sports is defined as:

10 *"Any form of unwanted verbaa/, nonverbal or physical behavior that as a do/ or result*
11 *has that the dignity of the person is impaired, especially when a*
12 *threatening, hostile, humiliating or offensive situation is created. "*

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14 **Tasks**

- 15 1. Initial reception and confidential conversation.
- 16 2. Discuss follow-up steps.
- 17 3. Reporting and reporting to the Executive Board (DB).

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19 The VCP is able to conduct a confidential interview and has knowledge of the
20 sports disciplinary law and referral networks. The VCP is able to make an assessment about
21 urgency, safety and follow-up advice. In consultation with those involved or the reporting party, the
22 the VCP prepares an (anonymous) report for the board of the association. The VCP informs the
23 DB proactively about signals of concern and evaluates the role annually with the DB.

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25 **Preconditions**

26 The VCP is not a board member.

27 The chair of the DB is the point of contact for the VCP.

28 The VCP must provide a VOG (certificate of good conduct) to the (vice) president of
29 the General Board (AB).

30 The VCP is hammered in during an AB meeting. The VCP
31 has participated in a VCP course.

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33 **The VCP:**

34 Is sociable, approachable and sincere;

35 Can act neutrally and independently;

36 Has an affinity for a socially safe sports environment and wants to contribute to it;
37 can handle confidentiality;

38 Can deal with emotions of self, the person involved and the reporter;

39 Is able to participate in carrying out the policies of the ACLO.

