

## **Privacy Policy ACLO**

The ACLO handles your personal data with care. It is the responsibility of the ACLO to protect your personal data. In this privacy policy you will be informed about the way in which the ACLO processes your data and about your rights vis-à-vis the ACLO.

This privacy policy applies exclusively to the services of the ACLO. In all cases, the ACLO complies with applicable laws and regulations, including the Algemene Verordening Gegevensbescherming (AVG). The ACLO is not responsible for the privacy policy of other authorities that can be reached via its website.

## **Processing personal data**

When you use the services of the ACLO you will be asked to provide personal data. The personal data is stored in the ACLO customer system and is processed for appropriate purposes. In order to provide you with the best possible service, the ACLO collects and processes your personal data when:

- you purchase an ACLO sports subscription;
- you approach the ACLO. This can be by telephone, by e-mail, via the contact form, the chat function on all social media channels, participation in surveys and research, use of our website and app.

The objectives for which the ACLO processes personal data can be found in the processing register on our website. These goals can be summarized as identification, registration, communication and management information. The processing register also states the legal basis of these processing operations.

The ACLO uses the following data for the purposes stated in the processing register:

- Name;
- Sex;
- Date of birth;
- E-mail address;
- Phone number;
- Mailing address;
- Customer number/card number/student number;
- IBAN;
- Reservation details.

## **Third parties**

Within the organization of the ACLO, your data will only be processed by third parties if necessary. The ACLO shares your personal data with, among others, the University of Groningen and Hanze University Groningen. This is necessary because they provide the ACLO with supporting services, including the reservation system. The ACLO never shares personal data with third parties with whom no processing agreement has been concluded. Agreements are laid down in processing agreements to guarantee the security of personal data.

### Retention period

The ACLO does not store your personal data longer than is necessary to achieve the aforementioned goals. After the retention periods have expired, the personal data will be anonymized in the systems of the ACLO.

### Security

Appropriate technical and organizational measures have been taken to protect your personal data. The following measures have been taken:

- All persons who can take cognizance of your data on behalf of the ACLO are bound to maintain their confidentiality;
- All systems are secured with a username and password;
- Our employees have been informed about the importance of protecting personal data;
- Third parties are bound to the AVG by processing agreements.

### Rights

You have the right to request an overview of your processed personal data and the processing thereof. If this data is incorrect, or if you want your data to no longer be processed, your request to adjust this data or to have the processing of your personal data stopped and to anonymize it will be honored.

### Contact

For questions and requests, please contact:

ACLO

Address: Blauwborgje 16, 9747 AC Groningen

Contact person: Secretary of the Executive Board

Email: [se@aclosport.nl](mailto:se@aclosport.nl)